

GMG Community School District
1710 Wallace Ave.
Green Mountain, IA 50632
phone 641-474-2254 fax 641-474-2257

Application Date: _____
Date Available: _____

Name: _____ Social Security #: _____

Current Address: _____ Permanent Address: _____

Current Home Phone: _____

Work Phone: _____ Permanent Phone: _____

U.S. Citizen: _____ Are you legally eligible to work in the United States? _____

Position(s) for which you are applying: _____

Are you available full time? _____ Are you willing to consider less than full time? _____

High School Attended: _____ Location: _____

College Attended: _____

Employment Experience (begin with current/most recent)

Employment and/or Other Experiences

Employer 1: _____

Address: _____

Supervisor Name: _____ Phone: _____

Dates of Experience: _____

Position: _____

Duties and Responsibilities: _____

Reason for Leaving: _____

Employer 2: _____
Address: _____
Supervisor Name: _____ **Phone:** _____
Dates of Experience: _____
Position: _____
Duties and Responsibilities: _____

Reason for Leaving: _____

Employer 3: _____
Address: _____
Supervisor Name: _____ **Phone:** _____
Dates of Experience: _____
Position: _____
Duties and Responsibilities: _____

Reason for Leaving: _____

Employer 4: _____
Address: _____
Supervisor Name: _____ **Phone:** _____
Dates of Experience: _____
Position: _____
Duties and Responsibilities: _____

Reason for Leaving: _____

Military:

Active Duty: / / to / / **Branch:** _____

Location of Duty: _____

Rank at Discharge: _____

Reserve Duty: / / to / / **Branch:** _____

References: *List at least three who have evaluated your skills and abilities.*

Name	Employer & Address	Position	Phone: Work and Home

Are you listed on a sex offender registry? _____

Are you listed on the Department of Human Services' child abuse registry? _____

Have you ever been convicted of a felony or misdemeanor (excluding traffic violations)? _____

If yes, please provide date, incident city/state of charge: _____

PLEASE NOTE: Responding "yes" to any of the previous questions is not an automatic bar to employment. The date of the offense, and the relationship between the offense and the position for which you are applying will be considered.

Are you able to perform, with or without reasonable accommodation, the essential job functions required of this position? _____ If no, please explain: _____

Release and Gathering of Information

I hereby declare the information provided by me in this Application for Employment is true, correct, and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal.

I authorize GMG Community School to obtain an investigative consumer report containing information obtained through personal interviews with my neighbors, friends, and business and personal acquaintances. Also, I authorize GMG Community School to complete a criminal records check as needed.

These reports, if obtained, may include information as to my character, general reputation, personal characteristics, mode of living, and criminal record. I understand I have the right to make a written request within a reasonable period to receive additional detailed information about the nature and scope of any such investigation.

I authorize GMG Community School to call the references listed on my resume and application, and authorize those persons to release any information related to my job, educational, or personal performance.

Signature: _____

Date: _____

Equal Employment Opportunity Policy

The board believes individuals who file an application should be given consideration for employment, if they meet or exceed the qualifications set by the board, administration, and State Department of Education for the class or position for which they apply. In employing school district personnel, the board shall consider the qualifications, credentials, and records of all applicants without regard to race, color, creed, sex, marital status, national origin, religion, age, or disability. In keeping with the law, the board shall consider the veteran status of applicants.